**Zaidee Alexander**

#49 Dumfries Road

Rambert Village

La Romaine

# Objectives

I am a dedicated and persistent individual, who believes that I have a lot to bring to your organization. Even with little to no experience I am a quick thinker and a fast leaner, therefore I have an obligated duty to assist in implementing growth and to become a great asset within your organization.

# Education

Currently pursuing a Bachelors Degree in Human Resource Management, at College of Science, Technology & Applied Arts of Trinidad and Tobago (COSTAATT).

Attended School of Practical Accounting (SPA) 2009-April-June

Junior Accountant

Attended Fyzabad Senior Comprehensive

2006-2008

**SUBJECT GRADE ATTAINED**

Principles of Accounts 3

Principles of Business 3

Office Administration 3

|  |  |
| --- | --- |
| Integrated Science | 3 |
| Mathematics | 5 |
| English A | 4 |
| Electronic Document Preparation and Management | 1 |

**EXPRIENCE**

Puff and Stuff Bakery Aug 2010-Jan2011

Feb 2013 – Nov 2013

**REFERENCES**

Will be Available when Requested